

CIO KLUB Awards 2016

Guidelines for Rules & Regulations

1. Definitions

Awards	CIO Klub Awards 2016
Awards Management	Personnel from the CIO Association or appointed/engaged by CIO Association who are responsible for the conduct of the Awards
Applicant	Any organization /individual that sends in an application to participate in the Awards as per the rules & regulations, or is nominated by CIO Association to participate in the Awards
Screening Jury	A panel of subject matter experts, appointed/ engaged by CIO Association who will evaluate the applications
Nominee	An Organization short-listed to be evaluated by the Final jury
Final jury	Group of persons with subject matter expertise appointed/ engaged by CIO Association to select the winners
Rules	These rules and regulations governing the Awards, as amended from time to time

- ▶ These Rules & regulations, are applicable to and govern the “CIO Klub Awards 2016” organized and conducted by CIO Association
- ▶ By participating in the Awards, Participant agrees to abide by and be bound by these Rules. These Rules & regulations may be modified without any prior notification. Participant is advised to regularly review these Rules. If there is any disagreement with any of the Rules & regulations and any amendments thereto, Participant must not participate or withdraw application from the Awards

2. Awards Objective

To recognize and honour CIOs who have set new benchmarks and effectively used new trends to further business objectives

3. Award categories and definitions

Sr.	AWARD CATEGORY	DEFINITIONS
1	Technology - IT/ITES-BPO/VAS	To recognize CIOs of the companies which are hired on contract for providing operations and responsibilities of specific business functions (or processes) to a third-party service provider, online retail portals and telecom companies that traditionally provide telephone and similar services. It also includes broadband and VAS services provided to customers

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2	Infrastructure, Real Estate & Hospitality	To recognize CIOs of companies providing services like hotel reservations, package tours, airport transfers, sight-seeing tours, ticket booking, accommodation, bus service, fleet taxi etc. or individual of companies that deal in residential and commercial properties, Builders, association/group of builders promoting their projects or companies that helps in buildings, roads, power supplies, telecom towers, sewage, water and electric systems etc.
3	Automotive & auto components	To recognize CIOs of companies who are manufactures motor vehicles, engine parts, drive transmission & steering parts, suspension & brake parts, electrical parts, accessories, body and chassis of the automobiles for supply to automotive companies
4	Banking	To recognize CIOs of companies who provides facilities such as saving accounts, checking accounts, confirming, leasing, and money transfer, etc.
5	Insurance	To recognize CIOs of companies that undertake to provide compensation for specified loss, damage, illness, or death in return for payment of a specified premium.
6	Capital Market & Mutual Funds	To recognize CIOs of companies which are concerned with raising capital by dealing in shares, bonds, mutual funds and other long-term investments
7	Healthcare, biotech and hospital services	To recognize CIOs of the companies providing products like therapies, new and safer vaccines, and diagnostic tests for reducing rates of infectious disease. This also includes institutions providing medical, surgical treatment and nursing care for sick or injured people
8	Industrial Products - Oil & Gas, metal and mining, diversified industrial products	To recognize CIOs of companies that produce industrial chemicals like polymers, bulk petrochemicals and intermediates, inorganic chemicals, fertilizers, differentiated chemical and biological substances, pharmaceuticals, diagnostics, animal health products, vitamins, and pesticides, electronic chemicals, industrial gases, adhesives and sealants. This also includes companies in oil and gas exploration, petroleum sector and coal and mining.
9	Food & Agri Products	To recognize CIOs of companies that are producers of food products including cereals, vegetables, fruits, meat & agri products like cotton, wool, hemp, silk, lumber and bamboo, resins, processed food, milk products, ready to eat, beverages etc.
10	FMCG & Consumer products	To recognize CIOs of companies who are manufacturers of products like soaps, toothpaste, cosmetics, hygiene products, consumer plastic products, and other perishable and non-perishable products for use by final consumers. Excludes medicines and pharmaceuticals, food products, apparel and accessories and home decor products for sale to consumers

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11	Retail - Textile, apparels and accessories	To recognize CIOs of companies that manufacturers of apparels of various materials like wool, silk, linen, cotton, polyester, nylon, etc; manufacturers of accessories like jewellery, gloves, handbags, hats, belts, watches, sunglasses, pins, stockings, bow ties, leg warmers, leggings, neckties, tights, etc. for sale to consumers
12	Media & Entertainment	To recognize CIOs who are part of the organization which is into publications, TV channels, radio stations, outdoor marketers, event management companies, PR, software marketers, websites
13	E-commerce	The award recognises CIOs of companies who are into pure play e-commerce/m-commerce and who are recognised for their operating model, efficiency and customer experience
14	PSU/Government/Local bodies	To recognize CIOs of companies that deliver government services, exchange of information communication transactions, integration of various stand-alone systems and services between government-to-customer (G2C), government-to-business (G2B), government-to-government (G2G) as well as back office processes and interactions within the entire government framework
15	Transport & Logistics	To recognize CIOs of service providers companies who are involved in the transportation of movement of materials and products as well as their storage and packaging.
16	Emerging Start-up award	To recognize start-ups that provide innovative IT solutions to organizations which has helped them grow at a rapid pace and attain competitive edge in the market. Any entity that was incorporated on or after April 1, 2014

- ▶ The Award categories may be changed / modified / split / merged / increased or cancelled by the Jury based on the number and quality of entries received in each category
- ▶ In the event that no Participant in a category is found to be worthy of inclusion by the Jury, the Award category may be cancelled by the Jury. The Jury may decide to add nominees in the category to maintain high standards of participation. The decision of the Jury in this regard will be final and non-contestable. The Awards management will not entertain any queries in this regard

4. Eligibility criteria for participation in the Awards

- ▶ Organizations applying for the Awards should be Indian entities / Indian citizens
- ▶ Organization must have at-least 2 year of registered presence in India as on December 31, 2015
- ▶ Participant applying for the Awards should be an Indian citizen

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- ▶ Individuals need to be 18 years of age as on December 31, 2015 for participating in any category
- ▶ Participant should be a CIO for a minimum of 1 year in the organization for which he has applied in the Awards and overall work experience of minimum 2 years as a CIO as on December 31, 2015
- ▶ Employees who are involved in the awards process ,sponsors and partners of the Awards are not allowed to participate in the Awards
- ▶ The initiative can be a product / service/ project/ process/ procedure/ methodology implemented in the technology industry
- ▶ The initiative entered for the Awards must be already implemented and should not be in a planning or conceptualizing stage
- ▶ The initiative should have been implemented between January 1, 2015 and February 29, 2016.
- ▶ For the Emerging Start-up award, the company should have been incorporated on or after April 1, 2014.
- ▶ The initiative must be implemented in the Indian operations of the Applicant
- ▶ The initiative nominated/applied must be developed within the participating Organization. An Organization cannot participate on behalf of its sister units; parent organization or other organizations under the parent organization
- ▶ The Applicant should not be a winner of the Award in any of the previous years for the same initiative/ innovation
- ▶ The final eligibility of the Participant will be subject to the discretion and approval of the Jury

NOTE –

- ▶ The Jury may modify the eligibility criteria from time to time with retrospective effect
- ▶ The Jury holds the right to disqualify any application which does not meet the eligibility criteria without assigning any reason whatsoever

5. Completeness of entries and disqualification

- ▶ Applicants can apply across all categories and send multiple entries in a category as long as it is for a separate project/initiative. A separate form must be used for each entry
- ▶ Application forms must be filled in English only
- ▶ The Application Form needs to be complete in all respects.
- ▶ The declaration must be signed by an authorized signatory from the Applicant organization (from amongst the CIO/CTO, etc)
- ▶ Disqualification of entries is at the sole discretion of jury, on a case by case basis. The said disqualification will be as per the rules and regulations defined for the Awards.
- ▶ If at any time, any information provided by any Applicant is found to be incorrect in any manner, then the Applicant will be disqualified from the Awards

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- ▶ If after the conclusion of the Awards ceremony, any information provided by any Applicant is found to be incorrect in any manner, then the Applicant will be liable to return the award/ prize money provided to the Applicant under these Awards
- ▶ Determination of whether information provided by the Applicant is incorrect or not rests with jury
- ▶ The Jury has the right to ask for documentary proof of information provided/ audit the information provided. If such a request is made and the Applicant does not comply within 3 days from the date the request is made, the Applicant would be disqualified from the Awards

6. Call for Entries & Participation

- ▶ Applicant can apply for the Awards by submitting the completed application form on the website www.cioklub.com or via itawards@cioklub.com
- ▶ An Applicant can provide more than one entry in an Award category if the entries are for different initiatives. A separate application form must be used for each initiative
- ▶ If separate application forms are received for the same initiative/ innovation, from different individuals / organizations, such entries will be treated as one
- ▶ For the Emerging Start-up Award category, the award will be given to the participating company and not the CIO.
- ▶ The Jury has right to reclassify Application Forms from one award category to another, at its discretion. This is not contestable in any manner

7. Receipt of entries

- ▶ A participant can apply for the Awards through either of the 3 steps mentioned below:-
 1. By logging on to the website www.cioklub.com and filling the application form online and attach the supporting documents along with the application form directly on the website
 2. By emailing the completed application to this email id itawards@cioklub.com; subject line of the email should be: **CIO Klub Awards 2016 Name of the company Name of the category**
- ▶ Last date for receiving completed application forms is 18:00 hrs on 5th April 2016
- ▶ Receipt of Application Forms after last date of receipt specified may be permitted only at the discretion of the Awards Management
- ▶ Awards Management will not be responsible for Application Forms that are received in an incorrect format / late / corrupt etc

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8. Additional Information

- ▶ Participants may be contacted for any additional information or / and conduct field visit to verify the information provided. Such information sourced from the Participants will become part of the original application
- ▶ Awards Management has the right to ask for documentary proof of information. If such a request is made and the Participant does not comply within 5 working days from the date the request is made, the Participant may be disqualified from participation in the Awards
- ▶ Awards Management or team appointed by Awards Management will try to contact the Participant on best effort basis by any means deemed appropriate
- ▶ In the event it is not possible to contact any Participant to obtain information on them, interview them, etc. such Participant may be disqualified from further participation
- ▶ The participant hereby irrevocably authorizes the Awards Management to use the data gathered during and/or the Awards in respect of the participants. This shall be the property of CIO ASSOCIATION and CIO ASSOCIATION shall be entitled to use the same in its communications including marketing promotions and advertisements along with/without CIO ASSOCIATIONs brand. Awards Management shall not be liable in any manner for any mishap, accident, injury or damages etc. of whatsoever nature, caused to the participants during the Awards. Further, Awards Management shall not be liable in any manner for any loss, damage, theft, or any other mishap caused during the Awards

9. Determination of the Winners

- ▶ The final jury will score / rank the Nominees on predefined evaluation parameters, based on the application form / presentation submitted by the participants
- ▶ There could be one or more winners in each award category, at the discretion of the Jury
- ▶ The determination of who should receive an award for any award category rests with the Jury
- ▶ The Jury's decision is final and binding on all nominees

10. General

- ▶ Participant agrees that the Participant is legally capable of entering and, if selected, participating in the Awards and agree to the Rules
- ▶ Participant understands and agrees that merely participating in this Awards does not entitle the Participant to a prize or to any other form of consideration
- ▶ Participant warrants and represents to the Awards Management that all information including any communications, software, photos, text, video, graphics, music, sounds, images and other material submitted or recorded in any manner by the Participant or the partners of Awards Management including Awards Management for consideration for the Awards are solely owned by the Awards Management and do not infringe upon any other individual or

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organizational rights (including, without limitation, intellectual property rights). Participant shall be completely responsible for handling any infringement or alleged infringement and shall indemnify the CIO ASSOCIATION, and the Awards Management from any claims, costs or damages from infringement or alleged infringement of the logo or trademark or the defence of a claim or any costs payable thereof.

- ▶ Participant must enter the Awards at their own will and the Awards Management are not in any way obligated or liable for any loss or costs that the Participant may suffer or incur and nothing is payable to the Participants for participating in the Awards or any event prior to or following the Awards
- ▶ Participants for the purpose of entering the Awards, automatically grants CIO ASSOCIATION a royalty-free, irrevocable, worldwide, non-transferable, non-exclusive right and license to use and display such entry, for participation in the Awards, and any intellectual property in relation to and arising out of such participation in the Awards and footage thereof, which shall include trade publications, press releases, electronic posting to the Website, the CIO ASSOCIATION website in any display format selected by CIO ASSOCIATION during the Awards or use by CIO ASSOCIATION as it deems fit.
- ▶ The Awards Management reserves the right to, at its discretion, withdraw or amend or add to the Rules & Regulations of the Awards at any time, with prospective or retrospective effect, and does not take responsibility for any loss or damage that any individual or organization may suffer as a result of participating or attempting to participate in the Awards, the Awards being withdrawn or its rules amended
- ▶ Should a Participant wish to withdraw from the Awards, kindly inform Awards management in writing at any time up to one week prior to the final awards ceremony
- ▶ All disputes relating to or arising out of the Awards shall be subject to the laws of India, and shall be subject to the exclusive jurisdiction of the courts of competent jurisdiction at Delhi, India
- ▶ The Participants indemnify CIO ASSOCIATION, its employees, officers, contractors, partner or other persons used by them in relation to this Awards and hold them harmless against any loss, claim, demands, costs, damages, judgments, expenses or liability (including legal costs) arising out of or in connection with any or all claims, that may be brought against the Awards Management by any third party in connection with the Participants participation in or winning the Awards, which is inconsistent with any of the warranties and representations made by the Participants, or due to breach of these Rules and shall reimburse CIO ASSOCIATION for any loss, costs, expense, or damage to which said indemnity applies. CIO ASSOCIATION shall give the Participant prompt written notice of any claim or actions covered by this indemnity, and the Participant shall have the right, at its own expense, to participate in any such action
- ▶ Decision of Awards Management /Jury on all matters is final and binding on all Participants and no correspondence will be entertained on the same
- ▶ In the event these Rules & Regulations do not cover any question or complaint in relation to the Awards, the same will be concluded on by the Awards Management (for all other issues)

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or an independent body or legal team as appointed by the Awards Management and deemed necessary

- ▶ The Participant agrees to give full consent unconditionally for CIO ASSOCIATION to share any information provided by the Participant with agencies working with them with regards to the program, its recording and broadcasting and related activities including agencies involved with CIO ASSOCIATION
- ▶ The decision of CIO ASSOCIATION in relation to the interpretation of any of these Rules & Regulations shall be final and binding on the participants
- ▶ If Participants are unclear as to the Rules & Regulations or any element of the Awards or have any queries/concerns pertaining to the Awards, they can write in with their questions, concerns or queries to the following Email ID :

Vidhisha - itawards@cioklub.com

CIO ASSOCIATION shall endeavour to the best of its ability to respond thereto.

11. Website

- ▶ The website is only an informational website www.cioklub.com (the “Website”) for the Awards. CIO ASSOCIATION is not liable or responsible for any action or decision taken by Participant or anyone acting on Participant’s behalf or under Participant employment or under contract with Participant. CIO ASSOCIATION shall not be under any obligation to Participant and Participant shall have no obligation or rights in relation to the Awards and shall have no claims whatsoever against the CIO ASSOCIATION relating to the selection process or the running of the Awards
- ▶ CIO ASSOCIATION shall not be responsible for:
 - i. any delivery, failures relating to the registration or uploading videos/presentations;
 - ii. any SPAM generated messages as result of Participant accessing the Website;
 - iii. Awards Management not receiving or rejecting any data;
 - iv. any lost, late or misdirected computer transmission or network, electronic failures of any kind or any failure to receive entries owing to transmission failures or due to any technical reasons and
 - v. Other conditions/situations or failures beyond its control.

12. Disclaimers

- ▶ Awards Management has no obligation to screen the entry material in advance, and is not responsible for monitoring entries for the purpose of preventing violation of intellectual property ownership rights, or violations of any law, rule or regulation. If Awards Management is notified of submissions or materials that may not conform to the Rules, it may investigate the allegation and determine in good faith and in its sole discretion whether to eliminate such an entry from consideration. The Awards Management has no liability or responsibility to Participants or other users of the Website for performance or non-performance of such activities.